

Prior to the event you must deliver a Certificate of Insurance to Event Sales and Catering Operations. The Certificate of Insurance is to be provided no later than 2 weeks prior to the event. The Certificate should be accompanied by a note listing Intercollegiate Athletics, the date of the event, and the location of the event (Memorial Stadium, The Simpson Center, Haas Pavilion, Maxwell Field, etc.).

If you already have insurance coverage, please have your insurance company send your event sales coordinator a Certificate of Insurance with the following specifications:

- You or your company must be listed as the Insured.
- "UC Regents, Intercollegiate Athletics, 2227 Piedmont Ave. Berkeley CA" must be listed as an Additional Insured.
- The Insurer/Producer name and contact information must be on the Certificate.
- The policy start and end date must encompass **the entire length** of your event.
- The policy must include General Liability coverage of at least **\$1,000,000**.
- If you are bringing a vehicle, the policy must include Automobile Liability coverage of at least **\$1,000,000**.
- If you are bringing employees (in a working capacity), the policy must include evidence of Workers' Compensation coverage.
- The Certificate of Insurance must provide 30 days' advance written notice for any modification, change, or cancellation of any component of the insurance coverage.

******Failure to comply with one, or both, of the following requirements will affect Participant Legal Liability in place for any event even if a Certificate of Insurance is provided.******

You must have **Accident Medical** coverage in force. To purchase Accident Medical coverage, please call 877-657-8321.

You must also have a **Waiver and Release** form system that is regularly maintained or Participants Legal Liability will be subject to a \$10,000 deductible. This system must secure and maintain properly executed Waiver and Release forms for all participants. For minor participants (under eighteen years of age) you must always secure and maintain properly executed Minor Waiver and Release forms signed by the parent or legal guardian.

Participants Legal Liability provides coverage for claims you are legally obligated to pay because of actions brought against you, the Named Insured, by players and/or other participant(s). Participant means any player, coach, manager, staff member, team worker, official, media personnel, cheerleader, or band member practicing for, or participating in, the sporting event. This means all of your team members and players and any participating *non-members!* Participant liability insurance, like all liability policies, would provide coverage to the injured party only if the tenant user were liable.